

BUBBENHALL PARISH COUNCIL



Locum Clerk : Louise Baudet
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21st October 2022

TO : All Councillors, Bubbenhall Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of Bubbenhall Parish Council at Bubbenhall Village Hall on 25th October 2022 at 7.30pm. Please forward any apologies for absence to myself or the Chair

Yours faithfully

Louise Baudet
Locum Clerk to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. Apologies : to receive apologies and approve reasons for absence
2. Public participation : to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the Agenda, they should notify the Clerk 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself
3. Declarations of interest
 - 3.1 Councillors are reminded of the need to update their Register of Interest
 - 3.2 To declare any personal interests or prejudicial interests in items on the Agenda and their nature
 - 3.3 To receive, consider and approve any requests for dispensation relating to Agenda items
4. Minutes of previous meeting : 6th September 2022

5. Progress reports/information (items of update for Parish Council – not for decisions)
 - 5.1 Update on flooding at Sweet Briars
 - 5.2 A445 street light update
 - 5.3 Village Green update – to include voltage for Xmas lights
 - 5.4 Green Shoots update
 - 5.5 Skills audit update
 - 5.6 Climate emergency plan update
 - 5.7 Update on appointment of Groundsperson
 - 5.8 Update on trees (a) Spring Hill (b) Lower End
 - 5.9 Landfill Liaison Committee
6. Planning applications and other statutory and non-statutory consultations :
 - 6.1 To receive and comment on any other applications received
 - 6.2 To receive information on planning decisions and decide any actions as appropriate
7. Adoption of Policies ; to review and adopt policies - Health and safety, Complaints, Disciplinary and Grievance, Equalities
8. Finance
 - 8.1 To approve accounts for payment
 - 8.2 Finance update for approval
 - 8.3 To consider quotation from Treesafe
 - 8.4 Financial support requested for history of Bubbenhall school book
9. Matters relating to Youth Space and Recreation ground : to receive update and any decisions
10. Highways and Footpaths : to consider/decide matters relating to Highways and Footpaths in the Parish, including request from resident to plant trees on the verge on left hand side at bottom of Lower End and overgrown trees in Orchard Way
11. Village Defibrillator – to consider request for Parish Council to take over management.
12. Information items : to consider and discuss items for information and comment if appropriate:
 - 12.1 County Councillor report
 - 12.2 District Councillor report
 - 12.3 Police Crime report from PCSO Sharon Underwood
 - 12.3 Matters relating to the parish from Councillors and Clerk – this is an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.
13. Resolution to support Cllr Mangat
14. Confidential matters : to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters
15. Date of next meeting .
16. Confidential matters – update on appointment of new Clerk
17. Termination of meeting